**Guidance Notes and Nomination Form**

Thank you for your interest in the Herefordshire and Worcestershire PE and sport Premium Awards 2023-24.

Please complete the nomination form below with as much information as you can. This can be for projects that happened either last year or this year.

**Award Categories 2023-24**

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| **Category 1: Physical Activity and Health Enhancing Award** |
| For schools that can demonstrate the impact of the grant on their pupils’ engagement in physical activity or health improvement activities. This could include:   * increasing activity levels of the least active pupils, * targeting pupils who are overweight or obese, * targeting pupils that may be struggling with their mental wellbeing * targeting Pupil Premium pupils / pupils that are in lower socio-economic areas * collaborating with parents and the community to raise the profile and importance of physical activity * collaborating with the Early Help service in your school to target children and families most in need   Applications should include innovative interventions, projects or other activities which have improved outcomes for pupils. Your example should have developed or added to the PE and sport activities that your school already offers and make improvements now that will benefit pupils joining the school in future years. The impact should be clearly measured and applications should include either qualitative and/or quantitative evidence and be supported through quotes if possible from teachers, pupils, parents or statutory services. |
| **Category 2: Whole School Improvement Award** |
| For schools that can demonstrate the impact of their funding on school priorities/development areas through the use of physical activity. This could include:   * An identified or targeted priority through your whole school improvement/action plan or Self Evaluation process (for example attendance, parental engagement or behaviour) * Increased attainment in other curricular areas directly attributed to the funding * Development of other outcomes for example confidence, resilience * Impact on pupils’ personal development, behaviour and welfare * Tackling wider issues such as climate change and environmental protection, eg. active travel, school garden projects   Applications should include innovative interventions, projects or other activities which have improved outcomes for pupils. The school should have developed or added to the PE and sport activities that are already on offer and make improvements now that will benefit pupils joining the school in future years. The impact should be clearly measured and applications should include either qualitative and/or quantitative evidence and be supported through quotes if possible from teachers, pupils and parents. |
| **Category 3: Up-skilling staff award** |
| For schools which can demonstrate the impact of the grant on pupils when increasing confidence, competence or qualifications of school staff including teachers, teaching assistants, lunch time supervisors, governors or parents. This could include:   * on or off site training * professional training for whole staff, a targeted group or individuals   Applications should include innovative interventions, projects or other activities which have improved outcomes for pupils. Your example should have developed or added to the PE and sport activities that your school already offers and make improvements now that will benefit pupils joining the school in future years. Impact should be clearly measured and applications should include qualitative and/or quantitative evidence including quotes from teachers, pupils and, where possible, parents |



**Herefordshire and Worcestershire PE and Sport Premium Awards 2023-24  
Nomination form**

**Which category would you like this application to be considered under (please tick only one)**

|  |  |
| --- | --- |
|  | Physical Activity and health enhancing award |
|  | Whole School Improvement Award |
|  | Up-skilling staff award |

**About the Nominee**

|  |  |
| --- | --- |
| Name of school nominated |  |
| Contact Name(s) |  |
| Contact address |  |
| Daytime contact number |  |
| Contact email |  |

**About You**

|  |  |
| --- | --- |
| Name |  |
| Address |  |
| Contact number |  |
| Contact email |  |

**Intent**: Background information, context and rational for why action was needed (please limit answer to 500 words)

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**Implementation**: What did you do and how did you do it? (please limit answer to 500 words)

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**Impact**: What was the impact and how was this measured? Please provide evidence to demonstrate this (please limit answer to 500 words)

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**Sustainability**: How has the school ensured that the action taken, and impact is or will be embedded after the funding is no longer being provided (please limit answer to 500 words)

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**Quote**: Could be from headteacher, staff, pupils or parents

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Please attach any relevant photos or other information to support your application

**When applying, please think about:**

* Innovation - how have you delivered something innovative which has had a significant impact on the young people in your school, that other schools can learn from?
* Sustainability - how have you ensured that the impact of an additional intervention can be maintained after the grant is no longer provided?
* Impact on pupils – this is crucial if your submission is to be successful. How have you ensured and measured (evidence will be required) that pupils benefit from the intervention?

These case studies may be used by Active Herefordshire and Worcestershire, Stride Active and our recognised funding partners in publications and web-based portfolios to share good practice with partners and other schools.

**Signed:  
  
Date:**

**Please send completed forms to Tracey Freer at** [**ts165@chadsgrove.worcs.sch.uk**](mailto:ts165@chadsgrove.worcs.sch.uk) **by Friday 8rd March 2024**